



Registered Resale List Application

GENERAL INFORMATION

All adult applicants (18 and over) who will be registered on title as an owner must complete and sign the application form. There is a maximum of two adults per application.

APPLICANT 1

Legal name:	Date of Birth:
Phone:	Email:
Address:	Current Employer:

APPLICANT 2 (if applicable)

Legal name:	Date of Birth:
Phone:	Email:
Address:	Current Employer:

DETERMINING AN ORDER OF NEGOTIATION

The BHC considers two categories when determining the negotiation order during a home sale.

CATEGORY 1 - FIRST TIME HOME BUYER PRIORITY

All eligible buyers will be allocated to one of two categories:

- First Time Homebuyer
- All other Buyers

CATEGORY 2 - POINT CRITERIA

The Banff Housing Corporation awards points to applicants based on the following criteria.

- Two points are awarded for every full year an applicant who has lived in Banff (prorated)
- One point is awarded for every full year an applicant who lived in the Bow Valley (prorated)
- Ten points are awarded for each dependent child or dependent adult who lives with the applicant on a full-time basis
- Five points are awarded for each dependent child or dependent adult who lives with the applicant on a part-time basis
- Single parents can receive an additional five points for dependent children if they can demonstrate that they have sole custody of the dependent(s)
- Ten points will be awarded per application where all listed applicants can attest to the First-Time Homebuyer definition on page 3.

RESIDENCY HISTORY IN THE BOW VALLEY

All applicants must provide residential history in the Bow Valley from the time you first arrived. The maximum number of residency points is 20 per applicant.

APPLICANT 1

Place of Residence (Town)	Date you moved to (dd/mm/yy)	Date you moved from (dd/mm/yy)

APPLICANT 2 (if applicable)

Place of Residence (Town)	Date you moved to (dd/mm/yy)	Date you moved from (dd/mm/yy)
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DEPENDANT CHILDREN AND ADULTS

List children (under 18) or dependent adults who will reside in the home.

Legal Name	Age	Date of Birth

Do your dependents live with you on a full-time basis? ☐ YES ☐ NO

Do your dependents live with you on a part-time basis? ☐ YES ☐ NO

Are any applicants a Single Parent? ☐ YES ☐ NO

If so, who?

BHC OWNERSHIP HISTORY

Have you ever owned a property in the BHC portfolio? ☐ YES ☐ NO

If so, what was the possession date?

FIRST TIME HOMEBUYER

Do any of the applicants, either personally, jointly, indirectly or through business assets, own any property anywhere OR in the last four-year period? ☐ YES ☐ NO

Refer to **First time Home Buyer** under **Definitions/Glossary** (page 3)

BARRIER FREE DWELLING (ASTER)

Do you want to be considered for a barrier free dwelling? ☐ YES ☐ NO

Refer to **Barrier Free Home Buyer** under **Definitions/Glossary** (page 5) for priority access to barrier free dwellings.

FOIP NOTIFICATION

This personal information is being collected under the authority of the Freedom of Information and Protection of Privacy (FOIP) Act, section 33 (c). This information will be used to determine eligibility of applicants and to administer the Banff Housing Corporation programs. If you have any questions regarding the collection and use of this information, please contact the BHC Operations Supervisor at 403-762-1115 or bhc@banff.ca.

AUTHORIZATION

By signing and submitting this Banff Housing Corporation Home Purchase Application, I/we declare the following to be true:

- I/we declare that, to the best of my/our knowledge, all the information provided is truthful and complete.
- The BHC will communicate with me/us electronically with respect to my application and participation in the housing program while on a waitlist and as an owner.
- I/we understand that the information collected in this application does not constitute an offer or any obligation by the Banff Housing Corporation to provide me/us with housing.

<ul style="list-style-type: none"> I/we consent to the use of the information to determine my eligibility and ranking for negotiations for purchasing a home. 	
Signature:	Date:
Signature:	Date:

APPLICATIONS CAN BE SUBMITTED IN THE FOLLOWING WAYS:
<ul style="list-style-type: none"> By email to bhc@banff.ca In person at unit 2006, 547 Coyote Lane / Monday to Thursday / 1pm – 4pm By mail to Box 1260, Banff, AB, T1L 1A1

DEFINITIONS / GLOSSARY

Barrier Free Home buyer: Priority sales for the barrier free dwellings will be provided to those residents who identify as having a need for a barrier free unit OR residents over the age of 65 looking to age in place OR residents with immediate family member(s) over the age of 65+ who live with the applicant(s). Refer to Policy BHC-A 1000 Banff Housing Corporation Barrier Free Dwelling Allocation Policy for full information.

- i. **Aging in Place:** Having access to health, social support, and services needed to live safely and independently in your residence for as long as you wish or are able. (aginginplaceplan.ca)
- ii. **Barrier Free Dwelling:** An accessible dwelling that creates a built environment for those experiencing mobility challenges. This can include but is not limited to wide door frames, interiors with wheelchair turning radius, accessible showers, and lever door handle.

Bow Valley: Extending from Lake Louise to Kananaskis.

Dependent Adult: A person over the age of 18 years who is dependent on the applicant for day-to-day support and whose primary residence is with the applicant. To qualify as a dependent adult, a Government of Canada T2201 Disability Tax Credit Certificate completed by a medical doctor must be provided and the points that can be awarded will be subject to Board approval.

Dependent Child: A person under the age of 18 years who is dependent upon the applicant for support and whose primary residence is with the applicant. A child under the age of 18 years who attends a residential school, but who is dependent upon the applicant for support is deemed to be a Dependent Child.

First time Home Buyer:

- An individual(s) who does not own either personally, jointly, or indirectly through a trust of business, any real estate anywhere (all individuals who would be on title) OR
- Any individual(s) who have not owned in the past four-year period, either personally, jointly, or indirectly through a trust of business, any real estate anywhere.

Primary Residence: The residence that the applicant ordinarily and continually occupies as his residence on a full-time basis, as determined by the Corporation. The Corporation determines full-time to be day-to-day.

Statutory Declaration: A formal declaration made in a prescribed form that has legal force similar to an oath or affidavit.

A PLACE TO LIVE AND A PLACE TO CALL HOME

BHC@banff.ca | 403.762.1115 | #2006, Hoya, 547 Coyote Lane, Box 1260, Banff Ab, T1L 1A1