



BANFF HOUSING CORPORATION

MINUTES OF THE BANFF HOUSING CORPORATION

Ted Langridge
January 15, 2026
8:30-10:30

BHC Vision	BHC Mission	BHC Purpose
To provide eligible residents of Banff National Park a place to call home while fostering engaged and connected communities.	To provide a wide range of below-market housing options to eligible residents of Banff National Park that support the needs of our community within our built environment.	To manage the current and future homeownership and rental portfolios.

BOARD MEMBERS PRESENT

Barb Pelham	Acting Chair - Council Representative / Vice Chair
Pam Traut	Public Member Director
Melanie Petelle	Public Member Director (<i>virtual</i>)
Jeffrey Carpenter	Public Member Director
Lauren Aebig	Town of Banff Senior Administration

BOARD MEMBERS ABSENT

Kaylee Ram	Council Representative / Chair
Mark Walker	Public Member Director

ADMINISTRATION PRESENT

Heather Bolt	BHC Operations Supervisor
Sharon Oakley	Manager, Housing Sustainability, Town of Banff (<i>virtual</i>)

1.0 Land Acknowledgment: B. Pelham

2.0 CALL TO ORDER

BHC26-01 B. Pelham called the January 15, 2026, meeting of the Banff Housing Corporation to order at 8:37 a.m.

3.0 APPROVAL OF AGENDA

BHC26-02 Moved by L. Aebig to approve agenda.

CARRIED

4.0 ADOPTION OF PREVIOUS MEETING MINUTES & PUBLIC ATTACHMENTS

BHC26-03 Moved by B. Pelham to approve the December 18, 2025, minutes as amended.

CARRIED

5.0 URGENT BUSINESS

5.1 RFD Ownership pricing model directive

BHC26-04 Moved by P. Traut to in that all new developments and newly acquired properties in the ownership portfolio will be sold under the price restricted model. **CARRIED**

6.0 NEW BUSINESS

6.1 Verbal briefing: Public board member future compensation directive

BHC26-05 Moved by L. Aebig that BHC administration return to a future board meeting outlining options and feasibility to compensated public members of the board. **CARRIED**

Melanie Petelle left meeting at 9:57 a.m.

7.0 ADMINISTRATIVE STAFF UPDATES

7.1 Briefing: 2025 review of Motions – Received as information

7.2 Briefing: 2025 Operations Summary – Received as information

7.3 Briefing: Review DRAFT BHC Board Strat Plan – Received, amended, revision to come back to the next board meeting

Sharon Oakley left meeting at 9:57 a.m.

7.4 Briefing: Review DRAFT BHC Board Governance Guide – Received, amended, revision to come back to the next board meeting

7.5 Verbal Briefing: 50 Wolf St. update – Received as information

8.0 CONFIDENTIAL ITEMS

9.0 FINANCIAL

10.0 NEXT MEETING DATE

February 19, 2026

11.0 MOTION TO ADJOURN

BHC26-06 J. Carpenter moved adjourn at 10:46 a.m. **CARRIED**

Heather Bolt

Recording Secretary