BANFF HOUSING CORPORATION

Eligibility

To be considered for placement on the rental waitlist, you must meet the following criteria.

ELIGIBILITY REQUIREMENTS

Applicants must meet the following criteria to be eligible:

1. You are a Canadian citizen, hold permanent residency, or hold a valid work permit.

2. You agree to occupy the unit as your primary residence – subletting is not permitted.

3. You are an eligible resident of Banff National Park based on the definitions below as outlined by Parks Canada:
   - i) an individual whose primary employment is in Banff National Park; or
   - ii) an individual who operates a business, except a home occupation or bed and breakfast, in Banff National Park and whose presence at the place of business is necessary for the day-to-day operation of the business; or
   - (c) a retired individual who resides in Banff National Park and who, for five (5) consecutive years immediately prior to retirement:
     - (i) was employed primarily in Banff National Park; or
     - (ii) operated a business in Banff National Park and whose presence at the place of business was necessary for the day-to-day operation of the business; or
   - (d) a retired individual who resided in Banff National Park at the time of the individual's retirement and who resided in Banff National Park on July 30,1981; or
   - (e) an individual who is a student in full-time attendance at an educational institution that is located within Banff National Park and registered under the Income Tax Act or applicable provincial legislation relating to education; or
   - (f) the spouse or a dependent of an individual referred to in any of the clauses above.

4. You are working a minimum of 30 hours per week (either for a Banff licensed business, self-employed, or work in ID9) **OR**

5. You are in receipt of disability benefits currently living in Banff and can demonstrate, 5 years of employment in Banff National Park and 5 years of residential history.

6. You meet the financial qualifying criteria and can demonstrate that your gross household income does not exceed the applicable maximum income threshold.

7. You do not own residential property anywhere in the Bow Valley (from Lake Louise to Kananaskis).

8. Any residents who identify as in need of a **barrier-free unit** will be prioritized based on the following criteria:
   - Disability or mobility issues
   - Person(s) over the age of 65 years looking to age in place
   - Person(s) caring for a family member(s) over the age of 65 years

9. There is a **maximum of 1 pet per unit** in **pet friendly units only.**

If you meet the eligibility requirements, please proceed with the application.

Guidelines

This checklist is to help guide you through the steps of completing your rental application.

SUPPORTING DOCUMENTS
Gather the supporting documents listed below for all applicants over the age of 18 who will be listed on the lease agreement.

- ✓ Proof of legal status in Canada - Canadian passport or birth certificate, **or** permanent resident card, **or** valid work permit
- ✓ Photo ID – Passport or driver's license (if the above document(s) **do not** include a photo)
- ✓ Copy of Notice of Assessment (NOA) - confirmation of gross household income from the most recent tax year (line 15000 of the NOA)
- ✓ Proof of current Banff employment - 3 months of pay statements or employment letter showing hours and salary **OR**
- ✓ Proof of Self-employment - Banff Business License and Proof of Business Ownership **OR**
- ✓ Statement of disability income or pension income

FINANCIAL QUALIFYING CRITERTIA
The table below outlines unit types available, maximum household incomes, and occupancy limits.

Unit Size	Maximum Gross Household income	Minimum occupants per unit	Maximum occupants per unit
Studio	$70,486	1	2
1-Bedroom	$99,855	1	2
2-Bedroom	$129,224	2	4

RENTAL APARTMENTS	
133 units	
Ti'nu	131 units; 26 Studio, 69 1-bedroom, 36 2-bedroom
Moffat Manor	2 units; 2-bedroom
Wolf Willow	Coming in 2027

All applicants will be contacted on an annual basis to confirm their intent to remain on the waitlist and update their qualifying information.